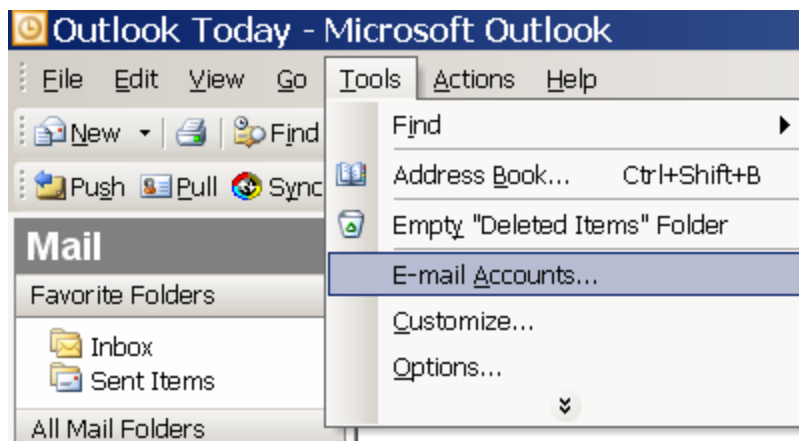


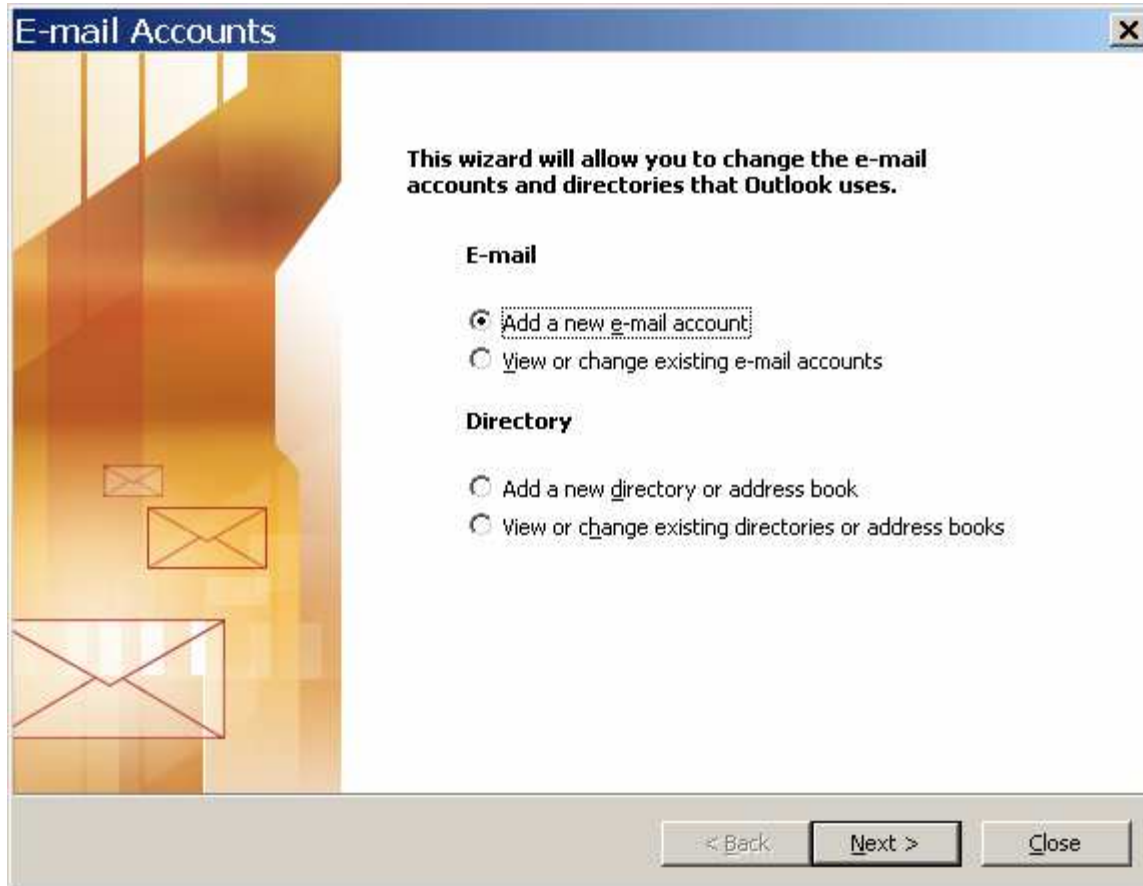
# Configuring Outlook 2003 to work with WMTel.net

**Step 1:** Open Outlook Express by going to Start, Microsoft Outlook 2003 or E-mail.

**Step 2:** Go to Tools, and down to E-Mail Accounts (exactly as shown below)



**Step 3:** Now click Add a new e-mail account, then next (exactly as shown below)



Continue to the next page...

**Step 4:** Click the circle next to “POP3” and click Next (exactly as shown below)

**E-mail Accounts**

**Server Type**  
You can choose the type of server your new e-mail account will work with.

- Microsoft Exchange Server**  
Connect to an Exchange server to read e-mail, access public folders, and share documents.
- POP3**  
Connect to a POP3 e-mail server to download your e-mail.
- IMAP**  
Connect to an IMAP e-mail server to download e-mail and synchronize mailbox folders.
- HTTP**  
Connect to an HTTP e-mail server such as Hotmail to download e-mail and synchronize mailbox folders.
- Additional Server Types**  
Connect to another workgroup or 3rd-party mail server.

< Back   Next >   Cancel

**Step 5:** Type in your name, email address, servers, password and click Next (example shown below)

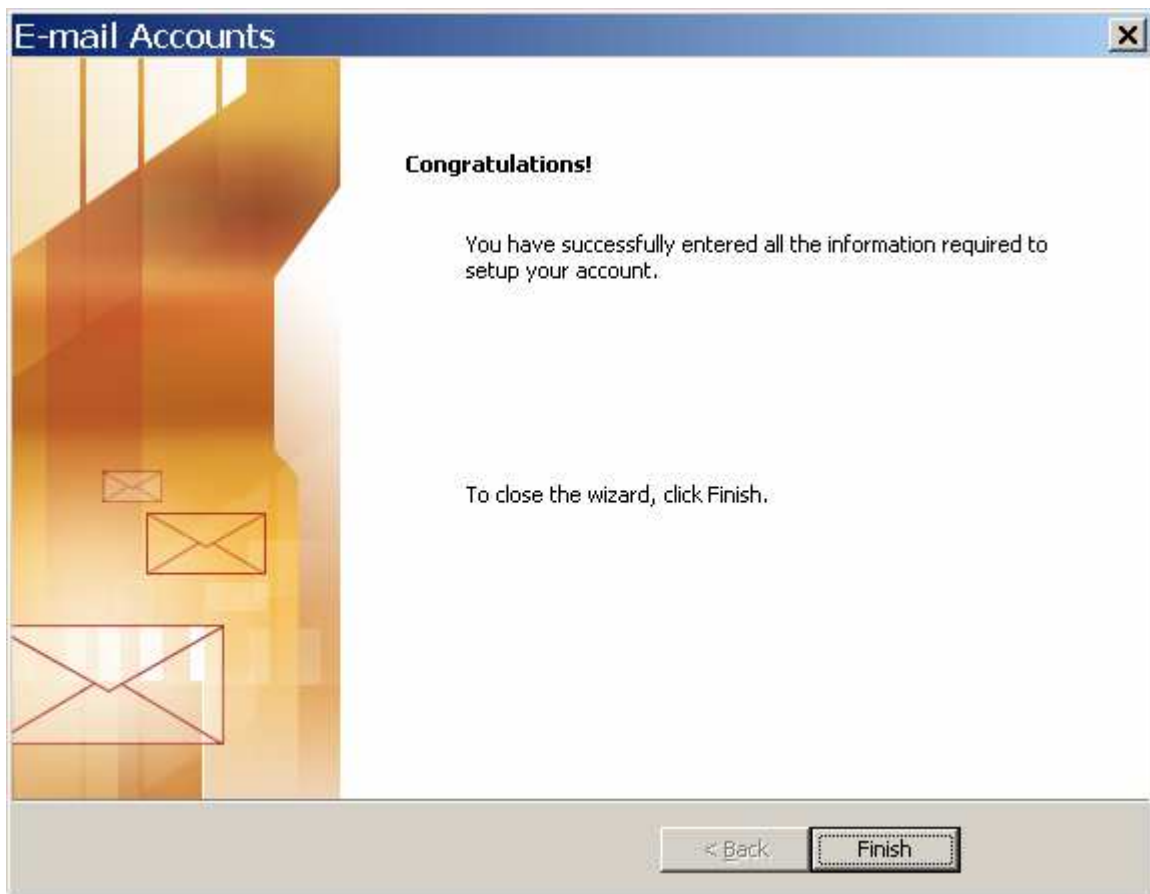
**E-mail Accounts**

**Internet E-mail Settings (POP3)**  
Each of these settings are required to get your e-mail account working.

<b>User Information</b>	<b>Server Information</b>
Your Name: <input type="text" value="Your Full Name here"/>	Incoming mail server (POP3): <input type="text" value="pop3.wmtel.net"/>
E-mail Address: <input type="text" value="username@wmtel.net"/>	Outgoing mail server (SMTP): <input type="text" value="smtp.wmtel.net"/>
<b>Logon Information</b>	<b>Test Settings</b>
User Name: <input type="text" value="username"/>	After filling out the information on this screen, we recommend you test your account by clicking the button below. (Requires network connection)
Password: <input type="password" value="*****"/>	
<input checked="" type="checkbox"/> Remember password	<input type="button" value="Test Account Settings ..."/>
<input type="checkbox"/> Log on using Secure Password Authentication (SPA)	<input type="button" value="More Settings ..."/>

< Back   Next >   Cancel

**Step 6:** Click Finish and you are done! (exactly as shown below)



**You are now finished setting up your WMTel.net email account in Outlook 2003!**